
Job description

Controls Specialist

Clarus Lighting and Controls is seeking to hire a Controls Specialist to work directly with our customers in the specifying, quoting, and servicing of new construction and remodel projects.

Position Responsibilities:

- Work with each manufacturer's factory contacts to develop control system takeoff drawings and quotations.
- Ensure that all proposals comply with the controls specifications of the project and sequence of operations.
- Work with inside and outside sales teams to provide accurate controls BOM's that are compatible with all lighting fixtures specified.
- Communicate effectively with specifying engineers and lighting designers.
- Responsible for arranging, filing, and submitting all necessary documents.

Position Requirements:

- Blue Beam REVU software experience is a plus.
- Fully Proficient in the latest version of AutoCAD. Revit and AGI is a plus.
- A strong background in Electrical Systems.
- Must be able to review lighting and electrical drawings and understand all symbols.
- Excellent written and verbal communication skills.
- Knowledge of the technical details of lighting and control systems is a plus.
- Should possess strong organizational, communication and interpersonal skills which will help the individual coordinate among different divisions.

Clarus Lighting and Controls offers full medical and dental coverage, 401k matching plan and other fringe benefits.

Please forward a resume and a brief description of why you would be a fit for the position.